

Meeting Minutes

Monday November 3rd, 2025

1 .Call to order time: 5:33pm

- Meeting called to order at 5:33pm
- Minutes recorded by: Lindsay

2. Opening Prayer: Brent

- Attendees: Bianca, Amanda, Caroline, , Kate, Kevin, Amanda, Nicole, Lindsay, Becky, Caroline, Brent
- Regrets: Collette, Lena, Nikki
- Adoption of Agenda: Adoption of Minutes: Bianca, Amanda

3. Correspondence: None

4. Principal's Report: Brent

- Finished cross country meets, vball season is underway. We are hosting a vball tourney at the end of the month
- Mrs. Dimambro's class hosted mass
- TRU Nurses came to do handwashing
- Firedrill, earthquake drill, lockdown drill
- Fire drill was completed in record time – 2.5minutes.
- CSKID Retreat was very well received this year, lots of good feedback from the staff, there were a few evening sessions on zoom that were also good
- 65 kids from gra 7-12 attended the young persons retreat

5. Local School Committee Report:

- LSC workshop at Sacred Heart Cathedral on Saturday, October 18th
- Last LSC meeting on Monday, October 21st
- No new date

6. Financial Report: Becky

- PSG \$5,628.72 \$9,345.40 (gaming)
- Petty Cash – 450.85 (include cash from dance & last years raffle prizes)
- We've spent just under 3k to go towards this years raffle.

7. Funding Requests: -

- 2 items on the Variety Grant could not be purchased through Variety because they were not on the approved vendor list. Approximate value of the items needed are \$500.00 - Adaptive recorders from Long & Mcquade - A cart to store the adaptive seating for the Music room - Vote Yes - approved by all at Meeting
- Funding Requests: Official quote -
- Installed with everything would be \$3,775.09 - voted yes to be split with school fundraising.
- Mrs. Levaseaur - Be our guest party rentals big backdrop for Christmas concert \$400 - approved
- Gymnastics Field Trips - K's, 1's, 2/3s & 3/4s - \$7 per student (\$634.00) - Yes approved
- Ice Skating - All grades except K's, 3 sessions and they are \$169/session. Total of \$510.00 - Approved.

8. Event Committee Reports:

- **Halloween Dance** - Total spent \$1,092.95 Total Cash, Debit & e-transfer \$1,801.60 50/50 profit \$317 Total revenue after cost including 50/50 \$1,025.65 Well Done! Thank you to all the volunteers who made the dance a success.
- **Calendar Fundraiser** - Amanda & Lindsay 6 spots left for \$300 each please let your friends know.
- Brent getting school photo this week.
- Lindsay & Amanda to talk to Brent about getting order forms out this week

9. Old Business:

- **Grants updates:**
Submitted - Purchasing items to create a sensory space and adaptive instruments. Total project costs for Variety grant \$10,693.57 we've requested \$5,346.78 from Variety, and we are waiting on approval.
- **Joint PSG Raffle** with SAA on schedule to coincide with Catholic Schools week. Received 3 quotes for different vendors for paper tickets. 6 prizes this year vs. 3. 1st Prize: \$5000 West Jet GC's 2nd Prize: Wellness package 3rd Prize: Family Fun package 4th Prize: Nintendo Switch 2 5th Prize: Grow Box Gardening package 6th Prize: \$500 Costco GC Total cost of prizes purchased by OLPH \$2,980
- **Little coupon book fundraiser.** Are we wrapping this up? Last I checked with the office we had 15 books left. We are returning 15 books.

10. New Business:

- Teacher appreciation gifts for Christmas being planned again by Marion, thank you!
- - Christmas Purdys OPEN until November 30th
- Santa Parade upcoming on November 23rd an e-mail will be coming for those who volunteered to help decorate.

- Christmas Breakfast on Saturday, December 13th Amanda U to chair
- Columbo Lodge – Bianca emailed Roberta to check on “take home meal” fundraiser.
- Grade 7s doing an Out of the Cold Fundraiser – PSG to “top up” student council bags.

11. Closing prayer:

- Brent

12. Adjournment

- Meeting Adjourned: 6:18pm
- Next meeting: Monday, December 2nd, 2025 5:30pm