



Dear Parents,

Top Marks is proud to be your uniform supplier. We assure you that we are committed to serving you to the best of our ability.

We ask for your cooperation in submitting orders by **June 30, 2023**, as this will **ensure delivery of your order prior to the start of school.**

ORDER ONLINE

Visit www.topmarks.ca to place your order. Your school password is **OLP01**.



FITTING DATE - BY APPOINTMENT ONLY PARISH CENTRE



MONDAY

JUNE 19, 2023

2:00pm - 7:00pm

You may book your appointment using one of the following options:

- Online through our web-based appointment system (see attached for instructions).
- By calling our customer service department at 1-800-667-7105 (Monday - Friday 6:00am-2:00pm PST) or by sending an email to info@topmarks.ca.

PAYMENT

Full payment must accompany your order. Amounts are payable by Visa or Mastercard.

Payment by Cheque

Please note that all orders paid by cheque are held 15 working days for clearance.



DELIVERY



All orders will be shipped via **Canada Post** in a reusable shipping bag and will include a prepaid label for returns & exchanges. If you've provided an email address, Canada Post will email with a tracking number once your order has shipped.

Unclaimed Deliveries

Parcels unclaimed within 7 days are returned to Top Marks at a cost of **\$8.00**, which will be charged to you upon re-shipping.

RETURNS & EXCHANGES

Instructions will be included with your order.

Shrinkage (Wash Instructions)

Please consult the care and wash instructions included in your package, as certain items will shrink when washed. If you are unsure of how a garment will shrink, please contact our customer service department prior to washing. Once garments have been washed, they can no longer be exchanged or returned.



Policy

You have **60 days from the start of school** to return or exchange items **provided they have not been washed, worn or altered**. This does not apply to liquidation items purchased as a final sale.

QUESTIONS



1-800-667-7105 (toll free)
(514) 344-5454



info@topmarks.ca



www.topmarks.ca



Orders must be submitted no later than **June 30, 2023** in order to guarantee delivery prior to the start of school



Step 1

WEBSITE

Visit our website at www.topmarks.ca and select "Online Orders"



Step 2

REGISTER / SIGN IN

For new customers, enter **OLP01** in the box on the right to begin registering.

For returning families, please enter your email address and password to sign in.

Should you have questions regarding sizing, please refer to the sizing chart or contact our customer service department.



Step 3

SHOP

Select the "Shop Now" option to begin. For each item select quantity, size and then "Add To Cart".



Step 4

DELIVERY

Orders are delivered by Canada Post to the shipping address provided.

You will receive an email confirmation from Canada Post with a tracking number once your order is shipped.



Step 5

EXCHANGE/RETURN

Simply follow the detailed instructions included in the parcel or contact our customer service department.

For your convenience, please use the **reusable shipping bag** that your package arrived in and **apply the prepaid return label** over the previous shipping label.

You have until **60 days after the start of school** to process returns and/or exchanges, so long as garments haven't been washed, worn or altered.

For assistance or questions regarding this process, please call 1-800-667-7105 or email us at info@topmarks.ca

Instructions for Booking Appointments Online

For families who wish to book online, please visit our website at www.topmarks.ca and click “Online Orders”. In order to book an appointment, you must first create a family profile. Please note that if you have already created an on-line profile, simply login to the system and skip directly to # 3.

1. Enter **OLP01** as your school specific password.
2. Complete the registration form.
3. Under the section titled “Appointments”, click “Book Now”.
4. For each child that requires an appointment, please select from the drop-down menu whether they are a new student or returning student and click “Verify Availability”
5. Select your desired appointment time and click “Book Now” directly below.

Should you require any assistance during the process, or simply wish to book an appointment by phone, please do not hesitate to contact our customer service department at **1-800-667-7105** (Monday to Friday, 6:00am – 2:00pm PST).

Sincerely,
TOP MARKS



STUDENT'S FAMILY NAME: _____	APT# _____
ADDRESS: _____	Postal Code: _____
CITY: _____	Postal Code: _____
SHIP TO: <small>(if different than above)</small>	Postal Code: _____

STUDENT'S GIVEN NAME: _____
Home Phone # ()
Day Phone # ()
Already a Customer? <input type="checkbox"/> No <input type="checkbox"/> Yes #
e-mail: _____ @

DELIVERY CANNOT BE GUARANTEED BEFORE THE START OF SCHOOL IF ORDER IS RECEIVED AFTER JUNE 30, 2023.

ORDERS CAN BE FAXED, MAILED, E-MAILED OR PLACED ON LINE
WEBSITE: WWW.TOPMARKS.CA - SCHOOL PASSWORD OLP01

OUR LADY OF PERPETUAL HELP SCHOOL - GIRLS

MANDATORY REGULAR UNIFORM - ALL YEAR	JUNIOR SIZE	ADULT SIZE	STYLE #	JR. SIZE	QTY	JR. PRICE	TOTAL
FITTED SHORT SLEEVE POLO SHIRT - White/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1015-J2/A1-WHITE			\$28.00	
FITTED LONG SLEEVE POLO SHIRT - White/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1018-J2/A1-WHITE			\$30.50	
FITTED SHORT SLEEVE POLO SHIRT - Navy/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1015-J1/J2/A1-DK/NVY			\$29.00	
FITTED LONG SLEEVE POLO SHIRT - Navy/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1018-J2/A1-DK/NVY			\$31.50	
BOX PLEAT TUNIC	4-5-6-6X-7-8-10-12-14-16-18-20	N/A	3022-J3/J4-DK/NVY			\$51.75	
GIRLS PLEATED SKORT - elastic back	3-4-5-6-7-8-10-12-14-16-18-20	N/A	3035-J3/J4-NAVY			\$29.25	
LADIES PLEATED SKORT	N/A	4-6-8-10-12	3071-A3-NAVY			N/A	
PULL ON PANT- full elastic waist, no button	3-JXXS-JXS-JS-JM-JL-JXL	N/A	5018NC-J1/J2-NAVY			\$30.25	
JUNIOR HUSKY PANT- back elastic and button	8-10-12-14-16-18-20	N/A	6029-J4-NAVY			\$36.00	
GIRLS POLY/COTTON TWILL PANT - with side elastic and button	4-5-6-7-8-10-12-14-16-18-20	N/A	6021-J3/J4-NAVY			\$36.00	
LADIES POLY/COTTON TWILL PANT -with button	N/A	4-6-8-10-12	3084-A3-NAVY			N/A	
OPTIONAL ITEMS							
BUTTON FRONT KNIT CARDIGAN SWEATER - embroidered OLPH logo	JXS-JS-JM-JL-JXL	AXS-AS-AM	2045-J2/A1-NAVY			\$64.50	
ZIP FRONT DOUBLE KNIT JERSEY CARDIGAN - embroidered OLPH logo	JXS-JS-JM-JL-JXL	AXS-AS-AM	1416J-J2/A1-NAVY			\$51.75	
NAVY KNEE SOCKS	4-6 / 6-8 / 7-9	9-11	SO-GRL/LDS-SG/SL-NAVY			\$6.75	
NAVY TIGHTS (85% cotton/10% nylon/5% elastane)	4-6/ 6-8/ 8-10/ 10+	AS-AM	TIGHTS-J6/A6-HVY/NV			\$21.50	
MODESTY SHORT (worn under tunic)	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM	671Y-J1/J2/671-A1-BLACK			\$13.00	
NAMETAPES (75 PER PACK)	NAME:		NAME-TAPES-WHITE			N/A	

AD. SIZE	QTY	AD. PRICE	TOTAL
		\$30.00	
		\$32.50	
		\$31.00	
		\$33.50	
		N/A	
		N/A	
		\$61.25	
		N/A	
		N/A	
		N/A	
		\$45.50	
		\$66.50	
		\$53.75	
		\$6.75	
		\$21.50	
		\$14.00	
		\$10.25	

Payment :

CASH: CHEQUE:

Expiration date
____/____/____

Credit Card Number

M M / Y Y

CVV CODE
(3 DIGITS BEHIND
THE CREDIT CARD)

FULL PAYMENT MUST ACCOMPANY YOUR ORDER
ORDERS ARE ACCEPTED BY FAX WHEN THEY ARE PAID BY VISA OR MASTERCARD.

TOP MARKS
8215 CH. MONTVIEW, MONTRÉAL, QC, H4P 2L9
Telephone : (514) 344-5454 - Fax: (514) 344-5350
Toll Free: Telephone : 1-800-667-7105 - Fax: 1-855-344-5350
E-Mail: info@topmarks.ca

= PURCHASE TOTAL =	
← JUNIORS	ADULTS →
+ 5% (GST) + 12% (GST+PST)	
= SUBTOTAL =	
TOTAL JUNIORS + ADULTS	=
SHIPPING (INCLUDING TAXES)	+ \$14.00
TOTAL	=

Cardholder Name

Signature

ORDERS PAID BY CHEQUE WILL BE
HELD FOR 15 WORKING DAYS

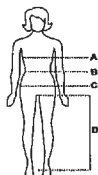
"SHIPPING CHARGES MAY VARY WITHOUT NOTICE"

OUR LADY OF PERPETUAL HELP SCHOOL

SIZING CHART / GIRLS

UNSURE OF A SIZE ? HERE'S HELP

TO ENSURE A GREAT FIT, MEASURE YOUR CHILD CAREFULLY - KEEP TAPE FIRM BUT NOT TIGHT.



CHEST (A): MEASURE AROUND THE FULLEST PART OF THE CHEST/BUST (1 INCH BELOW THE ARMPIT)

WAIST (B): MEASURE AROUND THE WAIST WHERE YOUR CHILD WEARS THEIR PANT OR SKIRT.

HIPS (C): MEASURE AROUND THE FULLEST PART OF THE HIP

INSEAM (D): MEASURE FROM THE CROTCH ALONG THE INSIDE LEG TO YOUR PREFERRED LENGTH.

SHORT AND LONG SLEEVE FITTED POLO SHIRTS - 1015/1018

	JXS	JS	JM	JL	JXL	AXS	AS	AM
CHEST	22/23	24/25	26/27	28/29	30/31	32/33	34/35	36/37

ZIP FRONT DOUBLE KNIT JERSEY CARDIGAN - 1416J

	JXS	JS	JM	JL	JXL	AXS	AS	AM
CHEST	26/27	28/29	30/31	32/33	34/35	36/37	38/39	40/41

BUTTON FRONT KNIT CARDIGAN SWEATER - 2045

	JXS	JS	JM	JL	JXL	AXS	AS	AM
CHEST	29/30	31/32	33/34	35/36	37/38	38/39	40/41	42/44
LENGTH	18	20	22	23	24	25	26 1/2	28

BOX PLEAT TUNIC - 3022

	4	5	6	6X	7	8	10	12	14	16	18	20
CHEST	26 1/2	27	27 1/2	28	28 1/2	29 1/2	30/31	31/32	33/34	34/35	36/37	38/39
LENGTH IS	22	24	26	27	28	30	32 1/2	34 1/2	36 1/2	38 1/2	40 1/2	41 1/2

MEASURED FROM THE SHOULDER

GIRLS PLEATED SKORT (ELASTIC BACK) -3035

	3	4	5	6	7	8	10	12	14	16	18	20
WAIST	19	19 1/2	20	20 1/2	21	22	23	24	25	26	27	28
HIP	26/27	27/28	28/29	29/30	30/31	32/33	34/35	35/36	36/37	37/38	38/39	39/40
LENGTH	12 1/4	12 3/4	13 1/4	13 3/4	14 3/4	15 1/4	15 1/2	15 3/4	16 1/4	16 3/4	17 1/4	17 3/4

LADIES PLEATED SKORT - 3071

	4	6	8	10	12
WAIST	23 3/4	25 3/4	27 3/4	29 3/4	31 3/4
HIPS	32/33	34/35	36/37	38/39	40/41
LENGTH	15 3/4	16	16 1/4	16 1/2	16 3/4

LADIES TWILL PANT - 3084

	4	6	8	10	12
WAIST	24/25	26/27	28/29	30/31	32/33
HIP	29/30	31/32	33/34	35/36	37/38
INSEAM	32	32	32	32	32

PULL ON PANT - 5018NC

	3	JXXS	JXS	JS	JM	JL	JXL
WAIST	18/19	19/20	20/21	21/22	23/24	25/26	27/28
HIPS	20/21	22/23	24/25	25/26	27/28	29/30	31/32
INSEAM	16	17	19	21	24	27	29

GIRLS TWILL PANT - 6021

	4	5	6	7	8	10	12	14	16	18	20
WAIST	19 1/2	20	20 1/2	21	22	23	24	25	26	27	28 1/2
HIP	25 1/2	26	26 1/2	27 1/2	28 1/2	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34
INSEAM	18	19	21 1/2	24	26	28	29	30	31	32	32

JUNIOR HUSKY PANT - 6029

	8	10	12	14	16	18	20
WAIST	29 1/2	30 1/2	31 1/2	32 1/2	34 1/2	36 1/2	38 1/2
HIP	37/38	38/39	39/40	40/41	41/42	43/44	45/46
INSEAM	28 1/2	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34 1/2

MODESTY SHORT - 671Y/671

	JXXS	JXS	JS	JM	JL	JXL	AXS	AS	AM
WAIST	18/19	19/20	21/22	23/24	24/25	25/26	26/27	27/28	29/30

GIRLS SOCKS

SHOE SIZE	1-7	7-13	1-5	6-9
SOCK SIZE	4-6	6-8	7-9	9-11

TIGHTS SIZING CHART

SIZE	HEIGHT	WEIGHT
GIRLS (4 - 6)	37"-48"	40-55LBS
GIRLS (6 - 8)	43-52 IN	50-65 LBS
GIRLS (8 - 10)	48-57 IN	60-75 LBS
GIRLS (10 - 12)	52-60 IN	70-85 LBS
GIRLS (12 - 14)	56-62 IN	80-100 LBS
LADIES (S)	59-64 IN	95-115 LBS
LADIES (M)	62-67 IN	115-135 LBS



STUDENT'S FAMILY NAME: _____ ADDRESS: _____ CITY: _____ SHIP TO: _____ <small>(if different than above)</small>	APT# _____ Postal Code: _____ _____ Postal Code: _____ _____	STUDENT'S GIVEN NAME: _____ Home Phone # () _____ Day Phone # () _____ Already a Customer? <input type="checkbox"/> No <input type="checkbox"/> Yes # e-mail: _____
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DELIVERY CANNOT BE GUARANTEED BEFORE THE START OF SCHOOL IF ORDER IS RECEIVED AFTER JUNE 30, 2023.

ORDERS CAN BE FAXED, MAILED, E-MAILED OR PLACED ON LINE
 WEBSITE: WWW.TOPMARKS.CA - SCHOOL PASSWORD OLP01

OUR LADY OF PERPETUAL HELP SCHOOL - BOYS

MANDATORY REGULAR UNIFORM - ALL YEAR	JUNIOR SIZE	ADULT SIZE	STYLE #	JR.SIZE	QTY	JR.PRICE	TOTAL	AD.SIZE	QTY	AD. PRICE	TOTAL
SHORT SLEEVE POLO SHIRT - White/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1006-J2/A1-WHITE			\$28.00				\$30.00	
LONG SLEEVE POLO SHIRT - White/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1005-J2/A1-WHITE			\$30.50				\$32.50	
SHORT SLEEVE POLO SHIRT - Navy/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1006-J2/A1-DK/NVY			\$29.00				\$31.00	
LONG SLEEVE POLO SHIRT - Navy/embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM	1005-J2/A1-DK/NVY			\$31.50				\$33.50	
PULL ON PANT- full elastic waist, no button	3-JXXS-JXS-JS-JM-JL-JXL	N/A	5018NC-J1/J2-NAVY			\$30.25				N/A	
JUNIOR POLY/COTTON TWILL PANT - elastic back , with button	5-6-7-8-10-12-14-16-18-20	N/A	6015-J3/J4-NAVY			\$36.00				N/A	
JUNIOR HUSKY PANT- elastic back with button	8-10-12-14-16-18-20	N/A	6029-J4-NAVY			\$36.00				N/A	
OPTIONAL SUMMER UNIFORM (MAY, JUNE and SEPTEMBER ONLY)											
JUNIOR BERMUDA SHORT - elastic back	4-5-6-7-8-10-12-14-16-18-20	N/A	5014-J3/J4-NAVY			\$29.75				N/A	
OPTIONAL ITEMS											
BUTTON FRONT KNIT CARDIGAN SWEATER- embroidered OLPH logo	JXS-JS-JM-JL-JXL	AXS-AS-AM	2045-J2/A1-NAVY			\$64.50				\$66.50	
ZIP FRONT DOUBLE KNIT JERSEY CARDIGAN - embroidered OLPH logo	JXS-JS-JM-JL-JXL	AXS-AS-AM	1416J-J2/A1-NAVY			\$51.75				\$53.75	
NAVY DRESS SOCKS	4-6/ 6-8/ 8-10	10-13	SO-BOY/MEN-SB/SM-NAVY			\$6.50				\$6.50	
BELT	22-24-26-28-30-32-34		BELT-J4/A2-BLACK			\$21.50				\$21.50	
NAMETAPES (75 PER PACK)	NAME:		NAME-TAPES-WHITE			N/A				\$10.25	

FULL PAYMENT MUST ACCOMPANY YOUR ORDER
 ORDERS ARE ACCEPTED BY FAX WHEN THEY ARE PAID BY VISA OR MASTERCARD.

Payment :

CASH
 MasterCard
 VISA
 CHEQUE
 Interac

CVV CODE
 (3 DIGITS BEHIND THE CREDIT CARD)

Expiration date

Credit Card Number

MM / YY

Cardholder Name

Signature

ORDERS PAID BY CHEQUE WILL BE HELD FOR 15 WORKING DAYS

TOP MARKS
 8215 CH. MONTVIEW, MONTRÉAL, QC, H4P 2L9
 Telephone : (514) 344-5454 - Fax: (514) 344-5350
 Toll Free: Telephone : 1-800-667-7105 - Fax: 1-855-344-5350
 E-Mail: info@topmarks.ca

	= PURCHASE TOTAL =	
← JUNIORS	ADULTS →	
+ 5% (GST)	+ 12% (GST+PST)	
=	SUBTOTAL	=
TOTAL JUNIORS + ADULTS		=
SHIPPING (INCLUDING TAXES)		+ \$14.00
TOTAL		=

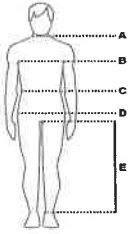
"SHIPPING CHARGES MAY VARY WITHOUT NOTICE"

OUR LADY OF PERPETUAL HELP SCHOOL

SIZING CHART / BOYS

UNSURE OF A SIZE ? HERE'S HELP

TO ENSURE A GREAT FIT, MEASURE YOUR CHILD CAREFULLY - KEEP TAPE FIRM BUT NOT TIGHT.



NECK (A): MEASURE LOOSELY AROUND THE NECK. YOU SHOULD BE ABLE TO FIT 1 FINGER BETWEEN THE NECK AND THE TAPE

CHEST (B): MEASURE AROUND THE FULLEST PART OF THE CHEST/BUST (1 INCH BELOW THE ARMPIT)

WAIST (C): MEASURE AROUND THE WAIST WHERE YOUR CHILD WEARS THEIR PANT OR SKIRT

HIPS (D): MEASURE AROUND THE FULLEST PART OF THE HIP

INSEAM (E): MEASURE FROM THE CROTCH ALONG THE INSIDE LEG TO YOUR PREFERRED LENGTH

LONG AND SHORT SLEEVE POLO -1005/1006

	JXS	JS	JM	JL	JXL	AXS	AS	AM
CHEST	25/26	27/28	28/30	30/32	32/34	35/36	37/38	39/40

JERSEY KNIT CARDIGAN- 1416J

	JXS	JS	JM	JL	JXL	AXS	AS	AM
CHEST	26/27	28/29	30/31	32/33	34/35	36/37	38/39	40/41

BUTTON FRONT KNIT CARDIGAN SWEATER - 2045

	JXS	JS	JM	JL	JXL	AXS	AS	AM
CHEST	29/30	31/32	33/34	35/36	37/38	38/39	40/41	42/44
LENGTH	18	20	22	23	24	25	26 1/2	28

JUNIOR BERMUDA SHORT - 5014

	4	5	6	7	8	10	12	14	16	18	20
WAIST	19 1/2	20	20 1/2	21	21 1/2	22 1/2	23 1/2	24 1/2	25 1/2	26 1/2	28 1/2
HIPS	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	35/36

PULL ON PANT - 5018NC

	3	JXXS	JXS	JS	JM	JL	JXL
WAIST	18/19	19/20	20/21	21/22	23/24	25/26	27/28
HIPS	20/21	22/23	24/25	25/26	27/28	29/30	31/32
INSEAM	16	17	19	21	24	27	29

JUNIOR TWILL PANT - 6015

	5	6	7	8	10	12	14	16	18	20
WAIST	20	20 1/2	21	21 1/2	22 1/2	23 1/2	24 1/2	25 1/2	26 1/2	28 1/2
HIPS	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	35/36
INSEAM	18	21	23	25	27	28	29	30	31	31

JUNIOR HUSKY PANT - 6029

	8	10	12	14	16	18	20
WAIST	29 1/2	30 1/2	31 1/2	32 1/2	34 1/2	36 1/2	38 1/2
HIP	37/38	38/39	39/40	40/41	41/42	43/44	45/46
INSEAM	28 1/2	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34 1/2

BOYS/MENS SOCKS

SHOE SIZE	1-7	7-13	1-6	7-12
SOCK SIZE	4-6	6-8	8-10	10-13