# Meeting Minutes

Date: Tuesday, October 13, 2026

Time: 5:36 PM – 6:32 PM

Location: OLPH School Library

Recorder: Lindsay

## 1. Call to Order

Meeting called to order at 5:36 PM.

## 2. Opening

Opening Prayer: Brent

Adoption of Agenda: Motioned by Lena; seconded by Kevin.

Adoption of Minutes: Motioned by Nicole; seconded by Amanda.

## 3. Attendance

Present: Lindsay, Amanda, Lena, Beki, Suzanne Adeoye, Chidinma, Kevin, Caroline, Nicole and Brent.

Regrets: Carolyn B and Bianca.

## 4. Correspondence

No correspondence recorded.

## 5. Principal's Report

Report provided by Brent.

- The cross-country meet went very well, with approximately 1,400 students participating. The event ran smoothly and finished on time.
- At Meet the Teacher, Brent was dunked 29 times, raising $252.00.
- Grade 7 students led the first Mass with Father Dale, and Grade 6 students led the second Mass with Father Derek. Father Derek provided very positive feedback about the students.
- Brent attended the BC Catholic administrators' meetings.
- Photo day, the Terry Fox Run and Orange Shirt Day took place.
- The school held its first fire drill. The first earthquake drill is planned for this week, followed by a lockdown drill next week.
- The October long-weekend retreat will now be hosted by OLPH every second year due to the high hosting cost. There will be no retreat this year.
- School enrollment remains at 147 students.
- Volleyball will be starting soon.
- Some teachers are receiving training on DIBELS assessments for primary grades.
- FSA testing is coming up.

## 6. Local School Committee Report

No report was available. Father had to return to India, so the committee has not yet held a meeting.

## 7. Financial Report

Fundraising Account: $6,559.02

Gaming Account: $2,242.51

Petty Cash: $2,32.34

## 8. Funding Requests

RoboThink: $10 per student for approximately 130 students (Kindergarten excluded). Tentatively approved for after Christmas break.

The financial report section indicated that no funding requests were recorded.

## 9. Event Committee Reports

- Winter Raffle (Lina): Licensing and a quote from LN Group are still pending.
- A total of $500.00 has been spent on prizes; all other prizes have been donated.
- Tickets are scheduled to be sent out October 28.

PSG Coffee Social: Sunday, November 1, following the 10:30 AM Mass. Caroline V. will take over from Nicole.

Santa Parade: November 22. OLPH has been accepted. The theme is “Merry & Bright.” Members were asked to watch for inexpensive glow sticks, candy canes and similar items.

- Halloween Dance (Caroline): Forms have been sent home; additional needs are to be determined.
- The group will not run a 50/50 draw for the Halloween Dance. Registration now costs $75, and last year’s proceeds were less than $100. The group will wait to register for a 50/50 draw for the Santa Breakfast.
- Caroline and Lena have completed some shopping. Additional volunteers are needed for setup and cleanup.

## 10. Old Business

Back-to-School BBQ: The event was successful. For future events, sending pre-order forms and volunteer opportunities to families was recommended.

Neufeld Farms fundraiser: Generated approximately $496.00 in profit, with total sales of $3,500.00.

## 11. New Business

Christmas Purdys (Amanda): Orders are open now. The order deadline is December 7, with pickup by December 16.

- Christmas Breakfast (Amanda and Nicole): Donation letters for the Santa Breakfast will be sent soon.
- Lena will apply for the 50/50 gaming licence.
- Brent will handle the parking stall auctions.
- Amanda will send an email letter requesting classroom baskets.

Appreciation was expressed for the toys donated by Tiffany.

Neufeld Farms fundraiser: Kevin is looking into a spring fundraiser date, ideally in March or April for BBQ season.

## 12. Adjournment

Closing Prayer: Brent

Meeting adjourned at 6:32 PM.

Next Meeting: Monday, November 9, 2026.