

Meeting Minutes

Date: October 6, 2025

Time: 5:33 PM – 6:23 PM

Location: OLPH Library

Recorder: Lindsay

1. Call to Order

Meeting called to order at 5:33 PM.

2. Opening

Prayer: Brent

Minutes Recorded By: Lindsay

Agenda Adoption:

- Motioned by Lindsay
- Seconded by Amanda

Previous Minutes Adoption:

- Motioned by Carolan
- Seconded by Caroline

3. Correspondence

Received thank-you card from staff for the lovely teacher gifts.

4. Principal's Report

- Record year with ~1,400 participants at Cross Country Run.
- Meet the Teacher BBQ was successful; bouncy castle was a hit.
- Grade 7s led the first mass.
- Brent attended BC Catholic Schools meetings.
- Students enjoyed the RoboThink program; organizing an OLPH-only workshop.
- Photo Day completed successfully.
- Terry Fox Run and Orange Shirt Day were well received; student-made chains displayed in hallway.
- First fire drill evacuated over 190 people in under one minute.

- Upcoming drills: Earthquake and Lockdown.

5. LSC Report (September 25th Meeting)

- Unaudited financials show positive direction, aided by higher enrollment.
- Father to promote Kindergarten registration during mass.
- PSG offered to redo church basement room, but assistance not required.
- Next meeting scheduled for October 21st.

6. Financial Report

- Balances: \$11,413.20 and \$14,000.28.
- Back-to-School BBQ cost: \$736.04 (food).
- RBC banking fees: \$3.75 per month.
- Two members pending bank signature; all execs will then have signing authority.
- \$720 pending for October Pumpkin Patch (gaming).

7. Funding Requests

- Grade 1 'Come Read with Me' - \$85.00 (Gaming) - Approved.
- Fencing on lower field: Quote \$3,800-\$4,200 - Approved to move forward with on-site visit.
- Latino Landscaping to fill in long jump pit (included in fencing costs).

8. Fundraising & Events

Calendar Fundraiser (Amanda U):

- Quotes received: \$7 per calendar.
- Sponsorship spots available: \$250-\$300 each.
- Sample calendar requested for November meeting.

Halloween Dance (Lina, Caroline, Amanda U):

- Current cost: \$170.34.
- Papa John's selected (cheaper than Panago).
- Concession: All items \$2, including candy bags.
- 50/50 draw request submitted - awaiting approval.
- Volunteers needed for setup (4:30-7:30 PM) and teardown.

- Caroline re-making balloon decorations.

Purdys Fundraiser (Amanda U):

- Fundraiser is open; please spread the word.

9. Old Business

Remaining library furniture partially delivered; two pieces still pending.

10. New Business

- RTP Pizza owner offered monthly gift cards for students; possible sponsorship opportunity.
- New jerseys arrived – photos to be sent to Columbo with thanks.
- Approved entry for 45th Annual Santa Parade (Nov 23, 4 PM). Entry fee: \$75.
- Up to 35 participants: 15 on float, 20 walking. Float length 44 feet.
- Dolphin mascot costume available.
- Lena approved \$150 budget for OLPH stickers and handouts (1,600 stickers \approx \$40).
- Nicole to contact Kayley about hay bales for float seating.
- Decorating committee: Caroline, Kevin, Amanda U, Kate, Nicole, Alex, Carolan.
- Skippy's Popcorn Fundraiser – awaiting info from Bianca's contact. Bags 135g, \$3.95 each. Considering preorder or upfront purchase.
- Healthy Snack Program 2025/2026 resumed successfully. Thanks to Kate, Carolan, and Amanda.

11. Adjournment

Closing Prayer: Brent

Meeting adjourned at 6:23 PM.

Next Meeting: Monday, November 3, 2025 @ 5:30 PM