

OLPH Parent Support Group

AGENDA

Date: Monday, September 11th, 2023, Time: 6:30pm, OLPH Library

Call to order: **6:32PM**

Opening Prayer: Mr. Arsenault

Minutes recorded by: **Liz Ciulla**

Attendees: **Brent, Amanda, Liz, Maria C, Genny, Demetra, Colette, Nicole, Amanda, Jessica, Lindsay**

Regrets: **Bianca, Charlotte and Maria S**

Adoption of agenda: **Maria.C and Amanda Upson**

Adoption of minutes: **Not Available – Amanda DeMarni will email these out**

Correspondence: **Thank you Card from last years' Grade 7 students**

Introductions:

- PSG Board Members:

Chair – Amanda DeMarni

Vice-Chair – **Amanda Upson** 😊

- **Will host meetings when Amanda is absent**

Secretary – Liz Ciulla

Treasurer – Collette Brown

- What is PSG? (from website)

The purpose of the Parent Support Group (PSG) is to support and assist other parents/legal guardians, teachers, and students of Our Lady of Perpetual Help School with major fundraising and parent education activities for the benefit of the school community.

The Parent Support Group will help foster a spirit of cooperation, active involvement, and enthusiasm in the school community during the various school events and activities, including Sports Day, monthly liturgies, Walkathon and other fun-filled activities which occur during the school year.

- Please introduce yourself
 - **Have some new members** 😊
 - **Lots of alumni!**

Principal's Report: Brent

- **Off to a good start**
- **Increase in student numbers (140ish)**
- **Few new staff especially childcare, 1 new teacher in Gr 2/3 and a few new CEA's**
- **First Mass and Assembly, Cross Country Run coming next week**

Local School Committee Report: no meeting yet

- **no meeting yet**
- **explanation of what LSC is: administrative side, assist Father with school decisions (tuition, scholarships, etc...)**

Financial report: Collette, treasurer

- **Amanda explains Gaming account (who spends and uses it); reporting required vs Non-Gaming (anything that is not raffle or 50/50) – money is kept in school account**
- **Gaming Balance – \$11463.24**
- **Non-Gaming Balance – \$5066.46 (minus expenses) / \$7539.87**
- **Gaming expenses – \$25,000 end of year then paid out expenses**
- **Colette has already applied for new gaming grant for this year**
- **All Committee Chairs/Organizers need to give receipts to Colette; put name, date and event so she can keep track; Chairs/Organizers do not HAVE to do a report but can do one and if so, will be given to Colette**
- **Receipts with small tags attached will be given in at the office to be put into a pouch for Colette to collect**
- **Colette will create the tags for this and leave with Kristi at the office**

Event Committee Report:

- 23/24 events scheduled
- **Some dates are set already**
- **Goal of events discussed; community building vs fundraising**
- **Raffle Tickets – on sale: Sun Feb 4th until March 11th**
 - **Work on getting prizes in December so that Colette can apply for licensing and tickets can get out earlier**
 - **Demetra – contact at London Drugs**
 - **Possible dates for sale: Feb 5th – March 11th?? – To Be Determined**
 - **Set up tables at businesses again; book in advance**
- **Fun Fair – possibly move to a new date? TBD**
 - **Instead of after Walkathon, move to an evening and make it Family Fun Fair?**
 - **Community building and fundraiser**
 - **Games, prizes, bbq, etc...**
- **Carwash**
 - **Easy fundraiser**
 - **Made \$700 last year, Canco matched – school got \$1500**
 - **Advertised on facebook for us**
 - **Few students go to car wash and stand with signs**
- **Move Nights**
 - **Possibly in January? Winter theme? Hot chocolate and pj's?**
 - **Second one in the spring?**
- **Plant Sale – was done in spring 2023**
 - **Definitely better deal to buy through this fundraiser**
 - **Advertising wasn't enough; needs to be done better to be more successful**
- **New Idea: spring fling dance!!**
 - **Easy themes; luau, western, etc...**
 - **Fun to organize**
 - **Year end wrap up idea?**
- **Colette has to apply for all gaming licenses for events**

When	What	Chairperson	Goal
October 29 th	Halloween Dance	Carolina C Nicole, Amanda	Community building
November 4 th	Anniversary Gala	Liz, Amanda, Bianca	Fundraising
December 9 th	Santa Breakfast	Amanda U., Maria	Community building and fundraising
December	Purdy's Christmas chocolate	Lindsay, Nicole, Amanda	Fundraising
January Feb 5th – Mar 11th?	Raffle tickets	Collette	Fundraising
March	Purdy's Easter Chocolates	New Parent??	Fundraising
April/May TBD	<i>Fun Fair</i>		Community building
June	Carwash		Fundraising
			Community building
Movie nights			
Other Ideas	Krispy Kreme – adding to car wash or movie night??		

Unfinished Business:

- PSG has an email account!
 - **Amanda De Marni has access; this will be passed on to the next chair when the time comes**

New Business:

- Will be adding meeting minutes to the website. We want participation, transparency, and communication with the community.
 - **Transparency and communication is important: what are we fundraising for? What did we purchase?**
- Goals for this year? Do we want to add to the Gala's goal of \$15,000 for classroom and technology upgrades or do we want a separate goal?
 - **Consensus was to add to Gala goal**

- **New desks/furniture for classrooms and/or chromebooks/i-pads**
- **Gala Committee well underway with planning. Tickets avail for sale asap**
 - **Next meeting September 26th, 2023**
 - **Nicole Bailey working on donations coming in**
 - **Question asked if we are going to send out donation letter to school community?**
 - **email will go out asking for donations to school community; will send letter to parents/businesses upon request**
 - **Classroom basket parent volunteers confirmed**
 - **Brent will confirm letter to be sent out to parents for the baskets**
 - **Brent will confirm how we can get class contacts to parent organizers**
 - **Tickets will be on sale at the office; Lindsay King has record sheet to track ticket sales at the office and through the committee**
 - **Do we want to know who people want to sit with?**
 - **Question was asked – why are we having the event at Colombo Lodge?**
 - **Parent volunteers putting energy into donations/fundraising instead of decorating the gym, serving, cleaning, etc...**

Closing prayer: Brent

Meeting Adjourned:

Next meeting: Tuesday October 3rd, 2023, 6:30 pm